

2020 International Conference CmPS Project **Submission Checklist**



Each project must meet all of the following requirements:	Person Responsible
<p>_____ Official CmPS Cover Sheet submitted no later than April 3, 2020</p> <p>_____ 2019-20 Publication Release & Statement of Authenticity form signed by EACH student who worked on the project (even if not attending IC) submitted by April 3, 2020</p>	Affiliate Director
<p>_____ Community Problem Solving Elements and Guidelines:</p> <p>Specific eligibility requirements as outlined in the <i>CmPS Information for Coaches and Students 2019-20</i></p> <ul style="list-style-type: none"> • Written Report (maximum of 5500 words) in Word and PDF <ul style="list-style-type: none"> ○ Project Overview ○ Implementation of the Plan ○ Project Outcomes • 1-page Timeline at the end of the Written Report • Written Report in 12-point font (readable, not script) • Preface for Evolving Projects, if applicable • Addendum (maximum of 6 pages) in PDF <ul style="list-style-type: none"> ○ Supporting documentation • All projects submitted in English • Scrapbook, media presentation, display, CmPS Showcase, and interview for on-site at International Conference 	Student, Coach, Affiliate Director
<p>_____ Affiliate Director or Coach is responsible for submitting the project.</p> <p style="padding-left: 40px;">Submission must occur by April 14, 2020</p> <ul style="list-style-type: none"> • Title Page (optional) • Written Report in Word (5500 words max + 1-page timeline) • Written Report in PDF (5500 words max + 1-page timeline) • Preface (for Evolving Projects only) • Addendum in PDF 	Affiliate Director OR Coach
<p>_____ Community Problem Solving Entry Fee received by April 14, 2020</p> <ul style="list-style-type: none"> • CmPS Entry Fee \$50 per project • Via Check to FPSPI (FPSPI 2015 Grant Place, Melbourne, FL 32901) • Via credit card/PayPal at www.fpspimart.org 	Affiliate Program

The CmPS project may not be eligible for an award if any of the above conditions are not met by the due date specified.

Please note – International Conference registration and fees are also required.